



**WEST VIRGINIA BOARD OF VETERINARY MEDICINE**  
5509 Big Tyler Road, Suite 3  
Cross Lanes, West Virginia 25313  
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**MINUTES**  
**OCTOBER 18, 2024 @ 9:00 AM**  
**CANAAN VALLEY RESORT**

Members Present: Dr. Keith Berkeley; Dr. Donna Piercy; Mrs. Monica R. Patton;  
Dr. Jesse Fallon (via Google Meet); Mrs. Jo Long; Dr. K.W. Gilpin;  
Dr. Shawn Sette  
Members Absent: Dr. Mark Ayers; Mrs. Amy Meadows  
Non-Members Present: Kate Campbell, Attorney General's Office; Brandi Legg, Secretary; Dr. Barbara Meade,  
Investigator; Hollie Burnside; Case 1122B Respondent; Case 1122B Attorney (via  
Google Meet)  
Minutes taken by: Trish Holstein

I. The meeting was called to order at 9:02 am. **Dr. Piercy** moved to adopt the agenda; seconded by **Dr. Gilpin**. So moved.

II. **Mission Statement**

- The West Virginia Board of Veterinary Medicine protects the health, safety and welfare of the general public and animals of West Virginia through public education, enforcing licensing standards for veterinarians, registered veterinary technicians, certified animal euthanasia technicians and veterinary and euthanasia facilities.

III. **Public Comment**

- Hollie Burnside attended the meeting and asked the Board if there have been any updates for regulating teeth floating. The Board advised that they are still researching and no decision has been made to date.

**Dr. Piercy** moved to go into executive session to discuss disciplinary cases at 9:04 am; seconded by **Dr. Gilpin**. So moved.

**Dr. Gilpin** moved to go out of executive session at 10:43 am; seconded by **Dr. Sette**. So moved.

IV. **Disciplinary Committee Report**

**EXECUTED OR CONSENT AGREEMENTS OFFERED:**

- a) Case No.BVMCE0523A Dr. Jessica Anderson
  - Consent Agreement and Order effective July 26, 2023.
  - Paid Fine July 13, 2023.
  - **Mrs. Long** moved that since all requirements for the Consent Agreement have been met, the case is now closed; seconded by **Dr. Sette**. So moved.
- b) Case No.1223A Dr. Kelly Pinkston
  - 6-month letter sent June 3, 2024.
  - Consent Agreement effective August 19, 2024.
  - Within 6 months of Consent Agreement (February 19, 2025).

- Complete 3 hours of Board approved CE on the subject of anesthesia monitoring.
  - Complete 3 hours of Board approved CE on the subject of CPR.
  - Reimbursement of administrative cost.
- c) Case No.1223C Dr. Laura Slack
- 6-month letter sent June 17, 2024.
  - Consent Agreement effective June 28, 2024.
  - Within 3 months of Consent Agreement (September 28, 2024).
    - Completed 3 hours of Board approved CE on the subject of surgical anesthesia and post-surgical monitoring.
    - Reimbursement of administrative cost August 16, 2024.
    - **Mrs. Long** moved that since all requirements for the Consent Agreement have been met, the case is now closed; seconded by **Dr. Gilpin**. So moved.
- d) Case No.0424C Dr. Mary Olson
- Consent Agreement effective August 19, 2024.
  - Within 3 months of Consent Agreement (November 19, 2024).
    - Complete 3 hours of Board approved CE on the subject of post operative care and/or surgical complications.
    - Completed 3 hours of Board approved CE on the subject of anesthesia.
      - The Board reviewed and approved the submitted CE's.
    - Reimbursement of administrative cost.

#### **CE AUDIT DISCIPLINARY**

- Within 90 days of Consent Agreement and Order
    - Fine of \$100.00.
    - Reimbursement of administrative cost.
  - Within 6 months of Consent Agreement and Order
    - Complete deficient CE during the calendar year 2023. Such hours may NOT be counted as part of the CE requirement for the year 2024.
    - Submit to a CE audit for calendar year 2024.
- e) Case No.BVMCE0324A Dr. Timothy Knotts
- Consent Agreement and Order effective May 21, 2024.
  - Paid Fine June 7, 2024.
- f) Case No.BVMCE0324B Dr. John Spiker
- Consent Agreement and Order effective March 19, 2024.
  - Paid Fine March 19, 2024.
- g) Case No.BVMCE0324C Dr. David Williams
- Consent Agreement and Order effective June 18, 2024.
  - Paid Fine June 18, 2024.
- h) Case No.BVMCE0324D Kaitlyn Rhodes, RVT
- Consent Agreement and Order effective April 08, 2024.
  - Fine Pending.
- i) Case No.BVMCE0324E Heather Sager, RVT
- Consent Agreement and Order effective April 03, 2024.
  - Paid Fine April 03, 2024.

#### **BOARD CONSIDERATION:**

- j) Case No.1122B (Original complaint received November 21, 2022)
- 6-month letter sent May 19, 2023.
  - 18-month letter signed by Complainant May 7, 2024. Final Ruling must now occur on or before December 19, 2024.



- Respondent and Attorney spoke to the Board about this case during Executive Session.
  - **Mrs. Patton** moved to further investigate and to extend the existing 18-month extension; seconded by **Mrs. Long**. So moved.
- k) Case No.0624A (Original complaint received June 3, 2024)
- 6-month letter required December 3, 2024.
  - 18-month letter required December 3, 2025.
  - **Mrs. Long** moved to find probable cause and to offer a Consent Agreement; seconded by **Mrs. Patton**. So moved. The small animal complaint committee recused themselves and left the meeting during the vote.
- l) Case No.0624B (Original complaint received June 24, 2024)
- 6-month letter required December 24, 2024.
  - 18-month letter required December 24, 2025.
  - **Mrs. Long** moved to find no probable cause; seconded by **Dr. Piercy**. So moved. The small animal complaint committee recused themselves and left the meeting during the vote.
- m) Case No.0724A WVBVM Complaint (Original complaint received July 23, 2024)
- 6-month letter required January 23, 2025.
  - 18-month letter required January 23, 2026.
  - **Mrs. Long** moved to find no probable cause; seconded by **Dr. Gilpin**. So moved.
- n) Case No.0724B (Original complaint received July 18, 2024)
- 6-month letter required January 18, 2025.
  - 18-month letter required January 18, 2026.
  - **Dr. Gilpin** moved to find no probable cause; seconded by **Dr. Piercy**. So moved. The small animal complaint committee recused themselves and left the meeting during the vote.
- o) Case No.0724C (Original complaint received July 25, 2024)
- 6-month letter required January 25, 2025.
  - 18-month letter required January 25, 2026.
  - **Dr. Gilpin** moved to find no probable cause; seconded by **Mrs. Long**. So moved. The small animal complaint committee recused themselves and left the meeting during the vote.
- p) Case No.0824A
- Complainant was not the owner of the animals; so, the case was dismissed.
- q) Case No.0824B (Original complaint received August 14, 2024)
- 6-month letter required February 14, 2025.
  - 18-month letter required February 14, 2026.
  - **Mrs. Patton** moved to find no probable cause; seconded by **Mrs. Long**. So moved. The small animal complaint committee recused themselves and left the meeting during the vote.
- r) The Board discussed a license renewal in which the veterinarian selected “no” to the question asking about a child support obligation. Since the Board office has already received confirmation from the court lifting license suspension, the Board decided to take no action. Mrs. Patton abstained from the discussion since she knew the veterinarian.

## V. Approval of Minutes

- a) **Dr. Gilpin** moved to approve the July 16, 2024 minutes; seconded by **Mrs. Long**. So, moved.
- b) **Dr. Sette** moved to approve the July 15, 2024 Equine Dental Care Stakeholders meeting minutes; seconded by **Mrs. Long**. So, moved.

## VI. Reports

- a) The Board accepted and reviewed the treasurer’s report, itemized object codes, and OASIS monthly reconciliation, which will be filed for auditing.
- b) **Mrs. Long** moved to approve the P-Card quarterly charges; seconded by **Dr. Gilpin**. So moved.
- July – September 2024
- c) The Complaint Committee meeting was held on October 18, 2024 at 8:00 am.
- d) Trish provided a cost breakdown of the Equine Dental Care meeting.

- e) Trish provided a cost breakdown and Dr. Fallon discussed the CAET Certification training that was held on September 13-15, 2024.
- f) Trish provided information from the AAVSB Conference held September 24-28, 2024.
- g) Trish advised that Thentia is still not live and that she will be meeting with Big Picture since they are the only company that finished their product.
- h) The Board reviewed the quarterly facility inspection list. The Board ratifies the application and renewals approved by the staff. The Board reviewed the quarterly list of applications approved by the Executive Director and statistics.
  - July – September 2024

**VII. There were no questions for the Board.**

**VIII. New Business**

- a) The Board discussed other jurisdictions' laws for equine dental care.
- b) The Board discussed Chapter 30 revisions that were changed since the last Board meeting. Trish will provide language regarding euthanasia of a suffering animal to the Rule Making Committee members and the Board will discuss at the next Board meeting.
- c) The Board discussed that the WV Board of Massage Therapy will be revising their laws to allow massage on an animal.
- d) The Board discussed a facility only offering curbside protocols. The Board agreed that pursuant to the Board's current law, they are still meeting the VCPR requirements.
- e) The Board reviewed physical exam notes listed in patient records for VIP Petcare in Weirton and requested that each physical exam item should be answered. The Board requested for Dawn, Inspector, to get a full patient record from VIP that includes medications and recommendations for after care.
- f) The Board reviewed and approved patient records that were submitted from facility inspections of Martinsburg Animal Hospital and Mountainview Veterinary Clinic.
- g) The Board discussed an email sent from an unlicensed veterinarian that asked the Board if end-of-life pet consultation was considered the practice of veterinary medicine. The Board agreed that the individual should have a WV veterinary license.
- h) The Board and Kate discussed the AG's response regarding cease-and-desist letters. The Board will make future decisions on a case-by-case basis.
  - i) **Mrs. Long** moved to approve the Legislature Biennial Report for FY 2024-2025; seconded by **Dr. Gilpin**. So moved.
  - j) **Dr. Piercy** moved to approve the Board staff to attend the Animal Care Expo being held April 14 – April 18, 2025; seconded by **Mrs. Patton**. **Dr. Sette** opposed. So moved.
  - k) Mrs. Long has decided to complete her term on the Board as a lay member; so, the Board did not discuss replacing her.
  - l) Trish, Brandi, and Dr. Berkeley will be attending the Board Auditor Training held on November 7, 2024. Other Board members will notify with Trish if they are able to attend.
  - m) The Board discussed the strategy and goals for 2024.
  - n) **Mrs. Long** moved to approve the hot spot purchase; seconded by **Dr. Piercy**. **Mrs. Patton** requested to revisit this purchase in 1-2 years to be sure the hot spot is being used. So moved.
  - o) The Board discussed the possibility of changing database providers, and advised the office staff to do what is most beneficial.

**IX. The next Board Meeting will be held on Thursday, January 30, 2025 at the Greenbrier Resort.**

**X. The Meet was Adjourned at 1:50 pm.**

  
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Monica R. Patton, RVT  
Secretary-Treasurer