



WEST VIRGINIA BOARD OF VETERINARY MEDICINE  
5509 Big Tyler Road, Suite 3  
Cross Lanes, West Virginia 25313  
Telephone: (304) 776-8032 Fax: (304) 776-8256

MINUTES  
NOVEMBER 18, 200 @ 1:30 PM  
SKYPE/TELECONFERENCE

Member Present by Phone/Skype: Dr. John Wilson; Ms. Monica R. Patton; Dr. Keith Berkeley;  
Dr. Mark Ayers, Dr. Frank Cary; Ms. Amy Meadows;  
Dr. Barbara Meade  
Members Absent: Ms. Jo Long; Dr. D. James Moore  
Non-Members Present by Phone/Skype: Keith Fisher, Attorney General's Office  
Minutes taken by: Trish Holstein

I. The meeting was called to order at 1:35pm.


**Dr. Berkeley** motioned to go into Executive Session; seconded by **Mrs. Patton**. Motion carried. **Dr. Berkeley** motioned to go out of Executive Session; seconded by **Dr. Meade**. Motion carried.

II. **Dr. Berkeley** motioned to have a letter sent to Dr. Hennessy, case# 0220A, addressing the requirements of his veterinary supervisor agreement; seconded by **Dr. Cary**. **Dr. Ayers** is an owner of the facility, he recused himself. Motion carried.

III. **Dr. Berkeley** motioned to hire Summar Steele, Secretary, effective December 7, 2020, for a 6-month temporary position for 40 hours a week at \$16 per hour. The Board gives Trish approval to hire a different temporary employee should Summar not be available for the job; seconded by **Dr. Ayers**. Motion carried.

IV. The meeting was adjourned at 2:14 pm.

Approved by:

  
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Monica R. Patton, RVT  
Secretary-Treasurer